Annexe A

Ramblers Association .....NAME OF GROUP

Accident report form

In case of an accident (or incident) during a Ramblers activity, this form should be completed and returned to the Group Secretary who will file it in the Group Accident Book. In addition, serious accidents (or incidents) should be reported to the insurers and to central Office using Annexe B.

1. Details of accident

Date		Time	
Location :			
Activity or event that was taking place (eg Group walk, meeting etc):			

2. Details of person injured

First name		Family name	
Sex: M / F	Age (if known) :	Ramblers member? Yes / No	Memb. No (if known):
Address:			
Contact phone:		Contact email:	

3. Details of accident

Give full details of what happened and how. Details of any action taken

4. Details of person making this report

First Name		Family Name	
Member of Ramblers?: Yes / No		Memb no. (if known):	
Committee position or volunteer role? (eg. Grp Sec, Walk Leader, None)			
Address:			
Contact phone:		Contact email:	

Signature		Date	